



## APPLICATION INSTRUCTIONS

### Eligibility:

- Open to undergraduate and graduate students, including doctoral candidates and postdoctoral fellows.
- Applicants should be enrolled and affiliated with a Canadian higher educational or cultural institution.
- Must have a supervisor or project investigator at the time of application.
- Applicants must ensure that their research or projects are related to Sufi Art, Culture, and Knowledge, align with the missions and goals of CFSACK, and contribute to advancing knowledge in their respective fields. Please refer to the “Purpose, Guideline, and Terms” Document for more details.
- Applicants must be in good academic standing.

### Submission Guidelines:

- All submissions must be in English.
- Submit the application in one PDF file. Name the file clearly with the applicant’s last name and first initial (e.g., SmithJ\_CFSACK\_AWARD\_2024.pdf).
- Please ensure the application maintains clarity and conciseness. Additional documents are NOT required unless specifically requested by the committee. Evaluation will be based solely on complete applications\* with the requested documents as outlined below.
- Complete application should include the following:
  1. One Page Cover Letter - *Please include the name of the university and program*
  2. Completed Application Form
  3. Resume or Curriculum Vitae (CV) - maximum of 4 pages:
    - a. Please make sure to include your education, work experiences, volunteer activities, skills, list of publications (if any) and other accomplishments

#### 4. References:

- a. A one-page letter from the applicant's research supervisor (Emailed directly by the supervisor before the deadline).
- b. Contact information for two additional references directly collaborating with the applicant, such as educators, supervisors, or community representatives.
  - i. Only shortlisted applicants will be requested to submit two additional reference letters. This letter should provide valuable insights into the applicant's academic achievements and the proposed project's potential.

\* NOTE: Incomplete Applications that do not follow the provided guidelines or have excessive supplementary documents will NOT be considered for evaluation.

#### **Submission Process:**

- **Deadline:** Submit your application to [research.awards@cfsack.org](mailto:research.awards@cfsack.org) by October 15, 2024, 23:59 CET.
- **Format Requirements:** one Single PDF file, Letter size (portrait) and under 25MB.
- **Confirmation:** Expect an email confirmation upon submission. If not received, please contact [research.awards@cfsack.org](mailto:research.awards@cfsack.org)

#### **Calendar:**

- **Launch Award:** Applications open on August 15, 2024
- **Deadline:** October 15 2024
- **Evaluation Phase:** October – November 2024
- **Announcement:** Awards will be announced by December 2024